

**Liberty Elementary School**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2022-2023**

**Mission Statement**

Liberty's mission is to prepare our students to become critical thinking problem solvers who will compete in a global society by facilitating an engaging and challenging learning environment in which they work co-operatively to gain real-world experiences through a rigorous curriculum including the application of science, technology, engineering and mathematics.

**Engagement of Parents and Families**

*Liberty Elementary School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

- Parents will be invited to all of the School Advisory Council meetings and encouraged to give input on all activities the school will host. Parents are invited to give input on activities they would like the school to offer that meet their specific needs.
- Parents will have the opportunity to plan activities through SAC meetings
- Notices will be sent home in multiple languages and through multiple communication sources.
- Funding sources will also be discussed and voted on by the quorum of members.

**Coordination and Integration**

*Liberty Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].*

Count	Program	Coordination
1	Drop-In	Parent Drop-in is held in the week prior to the first day of school. Drop-in provides parents with the opportunity to meet the principal, teachers and staff and to acclimate themselves to the school before the school year begins. (Limited-Covid) Materials
2	Open House	Liberty hosts two Open House sessions. The first open house is (Virtual) for parents with children in grades K-2. The second session is for parents with children in grades 3-5. Open House is held approximately two weeks after the start of school. During Open House, parents are advised on curriculum, district requirements, classroom and school rules, Title I, and supplemental education services. Parents are given the opportunity to learn about school and Broward County policies and procedures. Title I and free and reduced lunch information is also shared with parents.
3	Kindergarten Round-Up	Kindergarten Round-Up is held for parents that are interested in (Virtual) registering their children to attend Liberty Elementary. Parents receive information about curriculum and Kindergarten requirements. Parents are also given a tour of the school campus.
4	Curriculum Nights (K-2) and (3-5)	During FSA Curriculum Nights parents are introduced to the FSA (K-2) and (3-5) standards in reading, math and science. Enrichment and (Virtual) remediation strategies are shared with parents to support students at home. Make-and-take activities are demonstrated for use at home with the children. Test taking strategies are shared with parents which can also be used at home in math and reading.
5	STEM Museum Exhibition Nights (K-2) and (3-5).	During STEM Museum Exhibition Nights (K-2 and (3-5), parents tour Exhibition Nights the school and review museum artifacts from each grade level. Each (K-2) and (3-5). (Virtual) classroom will study STEM infused curriculum and create artifacts to showcase on these

		nights
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## Annual Parent Meeting

*Liberty Elementary School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].*

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Notification to parents (via school marquee, local newspaper, parent-link, flyer, parent newsletter, text, "Twitter" and "Remind")	One; September	Mapp, K. Carver, I and Lander, J (2017). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success	Sign-in sheets
Training for teachers on curriculum, conferences and school policies and procedures	One; August	Mapp, K. Carver, I and Lander, J (2017). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success	Sign-in sheets, lesson plans, classroom walkthroughs, evaluations, assessment scores.

## Flexible Parent Meetings

*Liberty Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

*Liberty Elementary provides flexible meeting times by offering trainings in the morning, the afternoon, and in the evenings to accommodate working parent schedules. Childcare is also provided at each training. Alternative Teams virtual meetings will be available as well.*

## Building Capacity

Liberty Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Open House	One; September	The Annie E. Casey Foundation (2016). <i>Engaging Parents, Developing Leaders: /a Self-Assessment and Planning Tool for Non-profits and Schools.</i> Retrieved from <a href="http://www.ecf.org/m/resourcedoc/AECF-EngagingParentsDevelopingLeaders-2016.pdf">http://www.ecf.org/m/resourcedoc/AECF-EngagingParentsDevelopingLeaders-2016.pdf</a>	Parent sign-in sheets; parent workshop evaluation; team meeting debriefing agenda, minutes/notes, and sign-in sheets
Curriculum Night (K-2)	One; November	The Annie E. Casey Foundation (2016). <i>Engaging Parents, Developing Leaders: /a Self-Assessment and Planning Tool for Non-profits and Schools.</i> Retrieved from <a href="http://www.ecf.org/m/resourcedoc/AECF-EngagingParentsDevelopingLeaders-2016.pdf">http://www.ecf.org/m/resourcedoc/AECF-EngagingParentsDevelopingLeaders-2016.pdf</a>	Classroom observations, lesson plans, evaluations, end of year and on-going assessments
Curriculum Night (3-5)	One; November	The Annie E. Casey Foundation (2016). <i>Engaging Parents, Developing Leaders: /a Self-Assessment and Planning Tool for Non-profits and Schools.</i> Retrieved from <a href="http://www.ecf.org/m/resourcedoc/AECF-EngagingParentsDevelopingLeaders-2016.pdf">http://www.ecf.org/m/resourcedoc/AECF-EngagingParentsDevelopingLeaders-2016.pdf</a>	Classroom observations, lesson plans, evaluations, end of year and on-going assessments

		<u>EngagingParentsDevelopingLeaders-2016.pdf</u>	
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## Staff Training

Liberty Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
PD-Utilizing Student Agendas to Promote Effective Communication	One; August	Strengthening Families, Center for the Study of Social Policy (2015). Retrieved from <a href="http://www.pastrngtheninfamilies.org/wpcontent/uploads/sites/25/2017/12Strong-Families-brochure-ADA.pdf">http://www.pastrngtheninfamilies.org/wpcontent/uploads/sites/25/2017/12Strong-Families-brochure-ADA.pdf</a>	Parent sign-in sheets; parent workshop evaluation; team meeting debriefing agenda, minutes/notes, and sign-in sheets

## Other Activities

Liberty Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

- Parent conferences are held twice a year to support parents with any curriculum needs they may have. Teachers provide parents with reading, math, science and writing resources.
- Four Parent training sessions are held to assist parents with reading, math, science and technology and the Florida Standards.

## Communication

Liberty Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about programs under this part [Section 1116(c)(4)(A)];
- A description and explanation of the curriculum in use at the school, the forms of

academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].

- Parents are notified via newsletter, the school's website, flyers, marquee, parent link, "Twitter" and "Remind" regarding Title I programs.
- All students follow the district recommended curriculum, unless otherwise stated in their Individual Education Plan (IEP), Go Math (math) and Journeys (reading). Students are expected to demonstrate proficiency in both programs by scoring a 70% or higher on assessments. Students will also be administered a Benchmark Assessment Test in reading, math and science (5<sup>th</sup> grade only).
- Students are predicted to be proficient if the percentage of items correct is met.
- The additional assessment used to measure reading proficiency and monitor progress is the Benchmark Assessment System (BAS).

## **Accessibility**

Liberty Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

- Title I funds are used to assist in funding parental involvement activities. Parent workshops are focused on developing skills that will assist all parents with helping their child(ren) improve their academic performance.
- Parents are notified of all parent trainings a month in advance via the school's newsletter (translated into multiple languages), the school's website, the school's marquee, parent link, flyers, "Twitter" and "Remind". Administration also remind students by making announcements on the school's P.A. system before students go home. Teacher's also include reminders in student's agenda books.

## **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly

develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

### **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 4/29/22 and will be in effect during the 2022-2023 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2022.

  
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**Signature of Principal**

  
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**SAC Chairperson**

5/5/03  
\_\_\_\_\_  
**Date**

05/05/2022  
\_\_\_\_\_  
**Date**